

August 12, 2020
Town of Erin Board Meeting

Supervisor Schmidt called the regular meeting of the Erin Town Board to order on this date at 6:33 PM. She then asked the Clerk to call the roll.

MEMBERS PRESENT: William VanRiper, Jr., Randy Evans, Daniel Delorme, Michael Shutts, Dawn Schmidt.

PUBLIC PRESENT: Gary Ratchford.

Supervisor Schmidt welcomed everyone and the Pledge of Allegiance was recited.

A motion was made by D. Delorme and seconded by W. VanRiper, Jr. to pay the audited bills as they appear on the General Fund Abstract 8, #141-156, totaling \$9,228.44; and the Highway Fund Abstract 8, #110-123, totaling \$74,029.45; and the Street Lighting Fund Abstract 8, #140 & 151, totaling \$185.95; and the Trust & Agency Fund Abstract 8, #8, totaling \$3,711.18.

Motion Carried: Ayes: W. VanRiper, Jr., R. Evans, D. Delorme, M. Shutts, D. Schmidt. Nays: None.

A motion was made by D. Delorme and seconded by M. Shutts to dispense with the reading of the minutes from the regular Board Meeting on July 8, 2020 and approve the minutes.

Motion Carried: Ayes: W. VanRiper, Jr., R. Evans, D. Delorme, M. Shutts, D. Schmidt. Nays: None.

COMMUNICATIONS

- An email was received from John L. Truxell in regards to the new Town ordinance that was forwarded to all the Board members.
- Chemung County's fall household hazardous waste collection event is scheduled for Saturday, October 10, 2020. Chemung County residents only, pre-registration is required, no electronics.
- Clerk read a list from the Erin Town Court of items to be declared surplus:
 - Realistic Speaker #8741
 - Realistic #013658
 - Realistic Amp #2302110
 - Brother TN-210 Series printer, scanner, fax, Model # MFC-9325CW, Serial #U63095B2J780898.

A motion was made by D. Delorme and seconded by W. VanRiper, Jr. to declare surplus the Realistic Speaker #8741, Realistic Mixer #013658, Realistic Amp #2302110, and the Brother TN-210 Series printer, scanner, fax, Model # MFC-9325CW, Serial # U63095B2J780898.

Motion Carried: Ayes: W. VanRiper, Jr., R. Evans, D. Delorme, M. Shutts, D. Schmidt. Nays: None.

- A letter received by the Highway Department from Michele & Jim Kelley was read thanking them and the Town Board for putting up signage and reflectors on Langdon Hill.

AGENDA FOR THE TOWN OF ERIN BOARD MEETING AUGUST 12, 2020;

RESOLUTION 29-2020 TO ADOPT RETENTION AND DISPOSITION SCHEDULE FOR NEW YORK LOCAL GOVERNMENT RECORDS (LGS-1)

RESOLUTION 29-2020

RESOLUTION TO ADOPT RETENTION AND DISPOSTION SCHEDULE FOR NEW YORK LOCAL GOVERNMENT RECORDS (LGS-1)

Resolution By: D. Schmidt

Seconded By: R. Evans

RESOLVED, By the Erin Town Board, of the Town of Erin that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Motion Carried: Ayes: W. VanRiper, Jr., R. Evans, D. Delorme, M. Shutts, D. Schmidt. Nays: None.

COMMITTEE REPORTS

Town Attorney- No report

Planning Board-Deda Cedar- Paperwork for the Drone Law was passed out. It needs to be reviewed by the lawyer and then go to Public Hearing if the Board would like to move forward. Permission from the property owner needs to be obtained prior to flying drone over their land. Will check with the lawyer on height requirements, how property lines are determined, and what is considered a safe space to fly a drone. Still working on Local Law No. 10 of 1992-the General Code Book is being updated. Requires more revisions to be more consistent with code enforcement law. Will be turned over to Board for review upon completion. Also working on solar siting law. Using a state model as a guide. Two alternate spots and a secretary are still open on the Planning Board.

Parks, Recreation and Senior Committee-Deda Cedar-Food Bank contacted Deda in hopes of having a drive through food bank with 100-150 drive thru cars. They inquired about 8/24 or 8/31, but she has not heard from them in about a month and doubts Erin will have one in August. Erin is not on the calendar for September or the rest of the year. There is an age limit for volunteers of 16-65 years old now due to the lifting. Senior Committee and the youth have not been doing anything yet. Will be discussing options for an alternate Halloween party. Supervisor Schmidt recommends to keep trying to figure this out.

Code Enforcement-John McCracken- Jan Keller has a salvage yard permit. Jeremy Keller has a special use permit for his towing service in town. They asked if Jeremy and Jan could switch names on Jan's salvage yard permit. After a discussion, the Board determined Jeremy will need to go through the process to get a special use permit in his name on that property because they are two different permits; one is for a junk yard and the other is for a towing business.

Highway Superintendent-Steve Tyler-Since our last meeting we finished grading and raking our roads. We will have to go around and regrade some spots, especially on the hills to remove chatters because of being so dry. We had to cut down a few trees and clean up after the last couple of storms. We have been working on our CHIPS projects. The blacktop part of Langdon Hill is done. We are hauling in more stone and gravel to finish up Langdon Hill. Someone is coming in on Friday for an interview. I would like to have the Boards permission to start out a new employee, with his experience, at the rate of \$18.50/hour which is what the last employee was hired at. I also have the paperwork for you to look at on buying a used truck from another township and using some of the CHIPS money to pay for it.

A motion was made by D. Delorme and seconded by W. VanRiper, Jr. to move forward with purchasing a plow truck, to figure out if buyer or seller pays commission, and to see if a better interest rate can be obtained by another bank in order to proceed with paperwork.

Motion Carried: Ayes: W. VanRiper, Jr., R. Evans, D. Delorme, M. Shutts, D. Schmidt. Nays: None.

Supervisor- Dawn Schmidt- A letter was received from Mr. & Mrs. Redfield on Moulter Road at the end of July. There was an issue on July 24th with neighbors shooting firearms and a bon fire above the tree line during a drunken party. Redfield's are concerned for their cabin rental business on their property. Supervisor Schmidt asks Town Clerk to send Redfield's a copy of the Good Neighbor Law for their viewing.

OLD BUSINESS

Deputy Supervisor D. Delorme-new computers are in and software will be installed and computers installed by Wednesday of next week by County IT. Has been emailing school district regarding the hotspot in Erin that was put up May 27th and all school work was due two weeks after that. That cannot happen again. It needs to happen sooner. Plan is to have another hotspot at the Fire Station and one at the Town Hall starting in the fall. The hotspots are going through the district firewall.

Supervisor Schmidt-Trying to determine if the school does split learning if the kids can take their meals home for days they are not in school or if meal pickup will continue at the Town Hall. There have been inquiries about renting the Town Hall-would like Board members feedback. Need to follow social distancing guidelines and masks must be worn. Board feels there is a liability to the Town, too much of a risk, would rather be cautious at this time. The Town Hall will continue to be unavailable for renting at this time. Have received complaints about people on the playground without masks. If you are in the same family, you do not need to wear masks while playing on the playground or playing basketball.

HEARING OF THE PUBLIC

Gary Ratchford-1614 Breesport Rd.-Banners are going along good. Have 16 more ready to be put up when there is availability. That will be 55 total. People are interested in another batch for next year. He thanked everyone that helped out. The Historical Society has been open on Sunday's from 2:00-4:00 for about a month.

Harold Spencer-1620 Breesport Rd.-Was able to stand up the stones at the Scotchtown Cemetery. He rented a machine to stand a few up that he was unable to pick up.

Supervisor Schmidt thanked Harold for taking care of the cemetery.

With no further comments from the public Supervisor Schmidt closed this portion of the meeting.

A motion was made by R. Evans and seconded by W. VanRiper, Jr. to adjourn the meeting at 7:24 PM.

Motion Carried: Ayes: W. VanRiper, Jr., R. Evans, D. Delorme, M. Shutts, D. Schmidt. Nays: None.