

**TOWN OF ERIN
1138 BREESPORT ROAD
ERIN, N.Y. 14838
PHONE: (607) 739-8681 FAX: (607) 739-9396**

APPLICATION FOR PUBLIC ACCESS TO RECORDS

DATE: TO: DIANE WISE-HOLLENBECK, RECORDS OFFICER

I WISH TO INSPECT THE FOLLOWING RECORD(S):
IDENTIFY RECORDS YOU ARE INTERESTED IN AS CLEARLY AS POSSIBLE

SIGNATURE
PRINT NAME
ADDRESS
CITY/STATE/ZIP
DAYTIME PHONE



FOR AGENCY USE ONLY
***YOU MAY INSPECT DOCUMENTS FIRST AND THEN ASK
FOR COPIES OF THE ONES YOU ACTUALLY WANT***

APPROVED

DATE TIME PHOTOCOPIES: NUMBER @ \$0.25 PER PAGE

DENIED (FOR REASON(S) CHECKED BELOW):

- Exempted by statute other than Freedom of Information
- Unwarranted invasion of personal privacy
- Would impair contract awards or collective bargaining agreements
- Trade Secret; confidential commercial information
- LAW ENFORCEMENT RECORDS***
- Would endanger the life or safety of any person
- Interagency or intra-agency materials
- Record is not maintained by this agency
- Record of which this agency is legal custodian cannot be found
- OTHER _____

Any person denied access to records may appeal the denial within 30 days of the denial. Such appeals should be addressed to the Supervisor of the Town of Erin, 1138 Breesport Road, Erin, N.Y. 14838.